

COMMITTEE ON ACCREDITATION MINUTES

May 1 and 2, 2008

**California Commission on Teacher Credentialing
Sacramento, California**

Committee Members Present

Joyce Abrams
Dana Griggs
Irma Guzman Wagner
Ed Kujawa
Carol Leighty
David Madrigal
Karen O'Connor
Ruth Sandlin
Sue Teele
Leslie Peterson Schwarze Commission Liaison

Staff Members Present

Larry Birch, Director
Teri Clark, Administrator
Jo Birdsell, Consultant
Cheryl Hickey, Consultant
Teri Ackerman, Analyst/Recorder

Committee Members Absent

Lynne Cook
Arlinda Eaton
Nancy Watkins

Others Present

May 1

Reyes Quezada
Rex Fortune
Margaret Fortune
Lynette Roby
Helene Mandell
Sherry Opacic
Pat Sheehan
Anne Welsh-Treglia

Others Present

May 2

Reyes Quezada
Juan Flores
Maria Viramontes de Marin
Reymundo de Marin
Cathy Buell
Jerry Ternes
Mark Cary
Thea Maestre
Beth Martin
Marion Marshall
Curt Guaglianone
Judith Maxwell Greig
John Ritter

CALL TO ORDER

The meeting of the Committee on Accreditation was called to order by Dana Griggs, Co-Chair, at 8:37 a.m. on Thursday, May 1, 2008.

APPROVAL OF THE AGENDA

Co-Chair Dana Griggs reviewed the agenda for the May, 2008 meeting. It was moved, seconded (Teele/O'Connor) and carried to approve the agenda as corrected.

APPROVAL OF THE MINUTES

The minutes of the January, 2008 meeting of the Committee on Accreditation were reviewed. It was moved, seconded (Leighty/Sandlin) and carried to approve the minutes as written.

CO-CHAIR AND MEMBER REPORTS

Co-Chair, Dana Griggs announced that Co-Chair, Lynne Cook sent her regards to the COA as she was unable to attend the meeting due to family issues.

Sue Teele reported on her recent visit to China where she continues to work with the pandas. She has bonded with the bilingual panda, Hua Mei (the name means China USA). Sue plans to return to China and Hua Mei next April.

Karen O'Connor announced that her son-in-law has been hired by the University of San Diego Economics Department. She also adds that both of her daughters are expecting.

Irma Guzman Wagner forwarded regards to the COA from former member, Diane Doe.

STAFF REPORT

Administrator, Teri Clark thanked Irma Guzman Wagner and Diane Doe for filling in for Lynne Cook and Karen O'Connor in presenting at the California Council for Teacher Education. She announced that she and Consultant, Cheryl Hickey will be attending an NCATE clinic in St. Louis later this month. Administrator Clark reviewed the Commission meeting held in Riverside in April and also reminded the Committee that the August Commission meeting will be held at the San Diego County Office of Education. It was announced that there will be an additional BIR training held in Sacramento in June.

Director Larry Birch announced that there are openings in the Professional Services Division at the Commission and urged the members of the COA to advise him of any possible applicants they may know of for these positions. Dr. Birch also announced that New College of California has lost their WASC accreditation and is ineligible to continue offering teacher prep programs. Their accreditation was extended to cover this current term so that students in the credential program can complete their credentials. Staff will be taking this item to the Commission in June asking that accreditation for New College of California be withdrawn.

REPORT OF PROGRAM AND INSTITUTIONAL ACCREDITATION RECOMMENDATIONS

Administrator, Teri Clark presented the items in this report.

Program(s) of Professional Preparation for the Administrative Services Credential

It was moved, seconded (Teele/O'Connor) and carried (Leighty and Abrams recused) to grant initial accreditation to the following program of professional preparation:

San Diego State University
Professional Administrative Services Credential

It was moved, seconded (Guzman Wagner/Teele) and carried to grant initial accreditation to the following programs of professional preparation:

University of California, Los Angeles
Preliminary Administrative Credential

University of Southern California
Professional Administrative Credential

Program of Professional Preparation for the Pupil Personnel Services Credential

It was moved, seconded (Abrams/Teele) and carried to grant initial accreditation to the following program of professional preparation:

Point Loma Nazarene University
Child Welfare and Attendance Credential

Programs of Professional Preparation for the Multiple Subject Credential

It was moved, seconded (Sandlin/Kujawa) and carried to grant initial accreditation to the following program of professional preparation:

Hebrew Union College Jewish Institute of Religion –DeLeT Program
Multiple Subject Credential Program

San Francisco State University
BCLAD Emphasis (Mandarin)

Programs of Professional Preparation for the Reading Specialist Credential

It was moved, seconded (Guzman Wagner/Teele) and carried to grant initial accreditation to the following program of professional preparation:

Loyola Marymount University
Reading Language Arts Credential

Programs of Professional Preparation for California Teachers of English Learners (CTEL)

It was moved, seconded (Leighty/Teele) and carried to grant initial accreditation to the following programs of professional preparation:

California State University, Northridge

California State University, Long Beach

Azusa Pacific University

University of Redlands

University of San Diego

It was moved, seconded (Sandlin/O'Connor) and carried (Leighty recused) to grant initial accreditation to the following program of professional preparation:

Point Loma Nazarene University

It was moved, seconded (Leighty/O'Connor) and carried (Guzman Wagner recused) to grant initial accreditation to the following program of professional preparation:

California State University, Stanislaus

Programs of Professional Preparation for the Education Specialist Credential

It was moved, seconded (O'Connor/Abrams) and carried to grant initial accreditation to the following program of professional preparation:

California Lutheran University

Preliminary Level I Education Specialist Credential Program:

Education Specialist: Deaf and Hard-of-Hearing with Internship Option I

Recommendation about the Withdrawal of Professional Preparation Programs

It was moved, seconded (Sandlin/Teele) and carried that the **Fifth Year of Study Program** at the **University of California, Los Angeles** be withdrawn at their request, effective May 1, 2008.

It was moved, seconded (O'Connor/Teele) and carried that the **Professional Clear Administrative Services (Tier II Education Leadership) Program** at **California State University, San Marcos** be withdrawn at their request, effective May 1, 2008.

It was moved, seconded (Teele/Leighty) and carried that the **Fifth Year of Study Program** at **California State University, Long Beach** be withdrawn at their request, effective May 1, 2008.

It was moved, seconded (Guzman Wagner/O'Connor) and carried that the **Audiology Program** at **California State University, Long Beach** be withdrawn at their request, effective May 1, 2008.

It was moved, seconded (Sandlin/O'Connor) and carried that the **Multiple Subject Credential Program** offered by **Project Pipeline** be withdrawn at their request, effective May 1, 2008.

It was moved, seconded (Teele/Leighty) and carried that the **Clear Credential (Fifth Year of Study) Program** at **InterAmerican College** be withdrawn at their request, effective May 1, 2008.

It was moved, seconded (Leighty/O'Connor) and carried that the **BCLAD Certification Program** at **Argosy University** be withdrawn at their request, effective May 5, 2008.

UPDATE ON 2006-07 VISITS WITH STIPULATIONS

Administrator, Teri Clark presented the update regarding the three institutions which received Accreditation with Stipulations during the 2006-07 year. An action item is to be presented at the June COA meeting regarding these visits.

ACCREDITATION REPORT FORMAT

Administrator, Teri Clark presented this information item describing the variations in the reports which will be presented to the COA at their June meeting.

ACCREDITATION HANDBOOK: PLAN TO UPDATE

Consultant, Jo Birdsell presented an update on the work which has taken place on the revision of the *Accreditation Handbook* for discussion and input, reminding those present that the *Accreditation Handbook* is for use by all institutions of higher education and other entities that offer credential programs, accreditation team members, Commissioners and Commission staff. Comments taken from the COA will be taken into consideration by Dr. Birdsell in formatting the chapters of the revised *Accreditation Handbook*.

REPORT ON THE ACCREDITATION VISIT TO ORANGE COUNTY OFFICE OF EDUCATION

Consultant Jo Birdsell gave an overview of the accreditation visit and introduced the Team Lead, Lanna Andrews, and Orange County Department of Education representatives Sherry Opacic, Pat Sheehan and Ann Welsh Treglia. Sherry Opacic answered questions presented to the institution by the COA.

After COA discussion, the following actions were taken on the team report and recommendations:

It was moved, seconded (Madrigal/Abrams) and carried to make the following decision for the Orange County Office of Education and all of its credential programs:

The decision for the Orange County Office of Education is ACCREDITATION WITH TECHNICAL STIPULATIONS.

Following are the stipulations:

- That the unit provides documentation of the roles and responsibilities for those in unit leadership.

- That the unit leadership provides evidence of on-going involvement of stakeholders in the organization, governance and coordination of all credential programs.
- That the unit provides evidence of a comprehensive unit evaluation system involving program participants, program completers and other stakeholders. The unit evaluation system must provide evidence of how data are analyzed and used for program improvement in both credential programs and the unit.
- That the Educational Administrative Credential Program provides evidence that all Program Standards are met.

On the basis of this decision, the institution is authorized to recommend candidates for the following credentials:

- Education Specialist Internship Credential
Preliminary Level I
Mild/Moderate Disabilities
Professional Level II
Mild/Moderate Disabilities
- Administrative Services Credential
Preliminary Credential

In addition:

- The institution's response to the preconditions is accepted.
- The Orange County Office of Education is permitted to propose new credential programs for approval by the Committee on Accreditation.
- The Orange County Office of Education is to provide written evidence to the Commission on Teacher Credentialing staff that appropriate actions have been taken to meet each of these stipulations within one year from the date of this action.
- The Orange County Office of Education will continue in its assigned cohort on the schedule of accreditation activities, subject to the continuation of the present schedule of accreditation activities by the Commission on Teacher Credentialing.

REPORT ON THE ACCREDITATION VISIT TO PROJECT PIPELINE

Administrator, Teri Clark gave an overview of the accreditation visit to Project Pipeline and introduced Team Leader, Helene Mandell, the Director of Education for Cal Teach. Project Pipeline representatives were Director, Margaret Fortune, Associate Director, Rex Fortune and Lynette Roby, Director of Operations. Both the Director and Associate Director answered questions presented to the institution by the COA.

After discussion, the following actions were taken on the team report and recommendations:

It was moved, seconded (Teele/Kujawa) and carried to make the following decision for Project Pipeline and all of its credential programs:

It was moved, seconded (Madrigan/Teele) and carried to add two additional stipulations to the accreditation decision.

The decision for Project Pipeline is ACCREDITATION WITH SUBSTANTIVE STIPULATIONS.

Following are the stipulations:

- That the institution is required to provide evidence that all standards less than fully met are appropriately addressed within one year of the date of this action.
- That the institution provide evidence of the implementation of a comprehensive program evaluation system involving program participants, graduates, and local practitioners. The system must demonstrate the potential for assuring continuous program improvement and must be applied to all credential program areas.
- That the institutions provide evidence that faculty are involved in the organization, governance and coordination of the programs.
- That the institution provide evidence that qualified personnel are assigned to coordinate and monitor the special education program.
- That the institution provide evidence that every candidate has a systematic fieldwork sequence that meets the program standards and that program and district field supervisors are carefully selected, trained, oriented, and assessed.
- That a revisit take place within one year to review evidence related to the evaluation system, the fieldwork components of the program, coordination of the special education programs, and the involvement of program faculty in program design, evaluation, and governance.
- That the institution provide evidence that all requirements of Standard 7B have been met. Evidence of the following require particular attention:
 - (a) there is a comprehensive systematic program of reading and writing instruction that is aligned with state adopted academic content standards and
 - (b) that cohesive connections have been established among reading methods coursework, other coursework and intern fieldwork which includes ongoing opportunities to participate in effective reading instruction.

- That the institution provide evidence that all candidates have district employed mentors/support providers assigned to them by districts and schools and that the assigned mentors/support providers are providing the appropriate support.

On the basis of this decision, the institution is authorized to recommend candidates for the following credentials:

- Single Subject Credential
Single Subject Internship
- Education Specialist Credential
Preliminary Level I and Professional Level II
Mild/Moderate Disabilities
Mild/Moderate Disabilities Internship

In addition:

- The institution's response to the preconditions is accepted.
- Project Pipeline (Mt. Diablo USD) is permitted to propose new credential programs for approval by the Committee on Accreditation.
- Project Pipeline will continue in its assigned cohort on the schedule of accreditation activities, subject to the present schedule of accreditation activities by the Commission on Teacher Credentialing.

COMMON STANDARDS LANGUAGE REVIEW

Administrator, Teri Clark presented this information item leading to discussion by the COA of any possible language edits to the Common Standards which will apply to all credential programs, wherever offered (K-12 programs and other credential programs). Suggestions were taken and will be presented to the Commission at its June meeting.

PROFESSIONAL ORGANIZATIONS AND PROCESS TO ACCESS EQUIVALENCE

This item was presented by Consultant, Cheryl Hickey. A plan to address the topic of professional organizations and the process to access equivalence of standards was reviewed so as to better coordinate accreditation activities for those programs seeking both state and professional or national accreditation.

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It was moved, seconded (Teele/Madrigal) and carried to approve the process as presented for standards, with the addition of focusing standards alignment work first on ASHA and CACREP.

UPDATE ON THE IMPLEMENTATION OF THE ACCREDITATION SYSTEM

Consultant, Jo Birdsell presented this information item which provided an update on the implementation of the new accreditation system. COA discussion provided staff with additional information to help guide ongoing technical assistance activities.

ACCREDITATION HANDBOOK LANGUAGE: PROGRAM APPROVAL AND INACTIVE STATUS

Administrator, Teri Clark presented this item recommending the addition of the program approval status of “Inactive” to the COA program approval procedures.

It was moved, seconded (Sandlin/Teele) and carried to accept the staff recommendation of adding the program approval status of “Inactive” to the COA program approval options and that staff is to modify the draft language about Program Approval Status options and include that information in the revised *Accreditation Handbook*.

ACCREDITATION HANDBOOK LANGUAGE: DEFINITION OF STIPULATIONS

This item, presented by Administrator, Teri Clark, brought forward to the COA staff recommendation that five proposed Accreditation Decision Options be used, beginning with the 2008-09 Site Visits.

It was moved, seconded (Sandlin/Madrigal) and carried that the COA act to adopt the following Accreditation Decision Options for the 2008-09 Site Visits and definitions of each stipulation and charts be presented by staff at the June meeting of the COA:

- Accreditation
- Accreditation with Stipulations
- Accreditation with Major Stipulations
- Accreditation with Probationary Stipulations
- Denial of Accreditation

RECESS

The meeting was recessed by Co-Chair, Dana Griggs at 3:00 p.m. on May 1, 2008.

RECONVENED

The meeting was reconvened by Dan Griggs, co-chair, at 8:33 a.m. on May 2, 2008.

EXPERIMENTAL PROGRAMS: TECHNICAL ASISTANCE AND HANDBOOK

Administrator, Teri Clark presented this information item which provided an overview of the work being done on the revised Experimental Program Standards, including a report of the Technical Assistance meetings which were held in both northern and southern California.

REPORT ON THE ACCREDITATION VISIT TO INTERAMERICAN COLLEGE

Consultant, Jo Birdsell provided an overview of the accreditation visit and introduced Team Leader, Juan Flores as well as institution representatives, Maria Viramontes de Marin, Dean of Education and Reymundo de Marin, President of InterAmerican College. Both the President and Dean of Education answered questions presented to the institution by the COA.

After discussion, the following actions were taken on the team report and recommendations:

It was moved/seconded (Kujawa/Teele) and carried to make the following decision for InterAmerican College and all of its credential programs with the addition that in the institution's 7th year report information regarding progress in obtaining WASC accreditation be addressed:

The decision for InterAmerican College is ACCREDITATION.

On the basis of this decision, the institution is authorized to recommend candidates for the following credentials:

- Multiple Subject Credential
Multiple Subject Credential
Multiple Subject BCLAD (Spanish) Credential
- Single Subject Credential
Single Subject Credential
Single Subject BCLAD (Spanish) Credential

In addition:

- The institution's response to the preconditions is accepted.
- InterAmerican College is permitted to propose new credential programs for approval by the Committee on Accreditation.
- InterAmerican College is to continue to make progress toward full WASC accreditation.
- In its 7th year report, InterAmerican College is to provide information regarding its progress in obtaining WASC accreditation.
- InterAmerican College will continue in its assigned cohort on the schedule of accreditation activities, subject to the continuation of the present schedule of accreditation activities by the Commission on Teacher Credentialing.

REPORT ON THE ACCREDITATION VISIT TO VANGUARD UNIVERSITY

Director of Professional Services, Larry Birch filled in for Consultant Helen Hawley and provided a brief overview of the visit. Dr. Birch introduced Team Leader Cathy Buell and Jerry Ternis, Dean of Education at Vanguard University who answered questions presented to the institution by the COA.

After discussion, the following actions were taken on the team report and recommendation:

It was moved, seconded (Teele/Kujawa) and carried that the Accreditation decision be Accreditation with Substantive Stipulations.

It was moved, seconded (Leighty/Guzman Wagner) and carried to add specific stipulations to those enumerated by the accreditation team.

The decision for Vanguard University is ACCREDITATION WITH SUBSTANTIVE STIPULATIONS.

Following are the stipulations:

- That the institution provide evidence that all Program and Common Standards less than fully met are now met.
- That the unit provide evidence of a comprehensive program evaluation system involving program participants, graduates, and other stakeholders. The system must provide evidence of how the data is analyzed and used for program improvement.
- That the unit provide evidence that candidates are provided with a program that balances theoretical and practical application with focus on:
The teaching of reading, equity, diversity and access to the core curriculum for all children, Special Education, and basic foundations of child and adolescent development, human learning and educational psychology.
- That the institution undergo a focused revisit within one year.

On the basis of this decision, the institution is authorized to recommend candidates of the following credentials:

- Multiple Subject
Multiple Subject Credential
- Single Subject
Single Subject Credential
- Clear Credential Program

In addition:

- The institution's response to the preconditions is accepted.
- Vanguard University is permitted to propose new credential programs for approval by the Committee on Accreditation.
- Vanguard University will be placed on the schedule of accreditation visits for the 2014-2015 academic year, subject to the continuation of the present schedule of accreditation visits by the Commission on Teacher Credentialing.

REPORT ON THE ACCREDITATION VISIT TO HOLY NAMES UNIVERSITY

Administrator, Teri Clark gave an overview of the accreditation visit to Holy Names University and introduced Team Leader, Mark Cary, who presented the accreditation team report and

answered questions. Representatives of the university, Marion Marshall, Ruth Martin and Thea Maestre answered questions presented to the institution by the COA.

After discussion, the following actions were taken on the team report and recommendation:

It was moved, seconded (Kujawa/Sandlin) and carried to make the following decision for Holy Names University and all of its credential programs:

The decision for Holy Names University is ACCREDITATION WITH SUBSTANTIVE STIPULATIONS.

Following are the stipulations:

- That the unit provide evidence that all program and Common Standards less than fully met are now met.
- That the unit provide evidence of a comprehensive program evaluation system involving program participants, graduates, and other stakeholders. The system must provide evidence of how the data is analyzed and used for program improvement.
- That a focused revisit take place in one year, focusing on
 - (a) assessment of candidate competence in the single subject and education specialist credential programs and
 - (b) the two stipulations above.

On the basis of this decision, the institution is authorized to recommend candidates for the following credentials:

- Education Specialist (Special Education)
 - Preliminary Level I
 - Mild/Moderate Disabilities
 - Mild/Moderate Disabilities Internship
 - Professional Level II
 - Mild/Moderate Disabilities
- Multiple Subject
 - Multiple Subject Credential
 - Multiple Subject Internship
- Single Subject
 - Single Subject Credential
 - Single Subject Internship

In addition:

- The institution's response to the preconditions is accepted
- Holy Names University is permitted to propose new credential programs for approval by the Committee on Accreditation.
- Holy Names University will continue in its assigned cohort on the schedule of accreditation activities, subject to the continuation of the present schedule of accreditation activities by the Commission on Teacher Credentialing.

REPORT ON THE ACCREDITATION VISIT TO CALIFORNIA STATE UNIVERSITY, BAKERSFIELD

Administrator, Teri Clark gave an overview of the accreditation visit to California State University, Bakersfield and introduced Team Leader, Judith Maxwell Greig and representatives of the university, John Ritter and Curt Guaglianone, Dean of Education. John Ritter and Curt Guaglianone answered questions presented to the institution by the COA.

After discussion, the following actions were taken on the team report and recommendation:

It was moved, seconded (Teele/O'Connor) and carried to make the following decision for California State University, Bakersfield and all of its credential programs:

The decision for California State University, Bakersfield is ACCREDITATION.

It was moved, seconded (Teele/O'Connor) and carried that the institution is to address those standards less than fully met when submitting its 7th Year Report to the COA.

On the basis of this decision, the institution is authorized to recommend candidates for the following credentials:

- Multiple Subject
 - Multiple Subject Credential
 - Multiple Subject Internship
 - Multiple Subject BCLAD
- Single Subject
 - Single Subject Credential
 - Single Subject Internship
- Education Specialist Credential
 - Preliminary Level I
 - Mild/Moderate Disabilities
 - Mild/Moderate Disabilities Internship
 - Moderate/Severe Disabilities
 - Moderate/Severe Disabilities Internship

Professional Level II
Mild/Moderate Disabilities
Moderate/Severe Disabilities

- Reading and Language Arts
Reading Certificate
Specialist Credential
- Administrative Services Credential
Preliminary
Preliminary Internship
Professional
- Pupil Personnel Services
School Counseling

In addition:

- The institution's response to the preconditions is accepted.
- California State University, Bakersfield is permitted to propose new credential programs for approval by the Committee on Accreditation.
- California State University, Bakersfield will continue in its assigned cohort on the schedule of accreditation activities, subject to the continuation of the present schedule of accreditation activities by the Commission on Teacher Credentialing.

DEBRIEF OF ACCREDITATION DECISION MAKING

The COA reviewed the accreditation decisions for the six institutions presented at the meeting. Specific discussion regarding decisions made for Orange County Department of Education, Project Pipeline, and InterAmerican College was held. Attention was also focused on the need for a glossary defining and clarifying the terms supervisor, master teacher, and support provider, so they are not used interchangeably.

ADJOURNMENT

The meeting was adjourned by Co-Chair, Dana Griggs at 2:13 p.m. on May 2, 2008.